

On the mode of action and procedure for completing education at the Doctoral School of the Cracow University of Technology

1. A doctoral student who has completed classes in accordance with the curriculum at the Doctoral School of the Cracow University of Technology submits an application for the initiation of the procedure for awarding the doctoral degree to the chairman of the scientific board of the faculty competent for the discipline in which the doctoral degree will be awarded, in accordance with Annex No. 1 On the mode of operation and the procedure for awarding the degree of doctor and habilitated doctor (Annex to Senate Resolution No. 7/n/02/2023 of February 22, 2023).

2. The application referred to in section 1 should include the following attachments:

1) a statement in which the candidate indicates the discipline in which they apply for the award of the doctoral degree (Annex 2 to the Mode of Action and the procedure for awarding the doctoral and habilitated doctoral degrees),

2) a doctoral dissertation prepared by the candidate in a paper version and in an electronic version in pdf format, recorded on an IT data carrier,

3) a summary of the dissertation in English, and for a doctoral dissertation prepared in a foreign language also a summary in Polish in a paper version and an electronic version in pdf format, recorded on an IT data carrier,

4) a positive opinion on the doctoral dissertation prepared by the supervisor or supervisors or the supervisor and the co-supervisor (Annex 3 to the Mode of Action and the procedure for granting the degree of doctor and habilitated doctor),

5) information about the candidate's publication achievements,

6) information on the course of the doctoral dissertation or the procedure for awarding the doctoral degree, if the candidate has previously applied for the award of the doctoral degree,

7) a certificate of submitting the dissertation (Form K1).

3. If the doctoral dissertation is a written work, the supervisor checks it using the Unified Anti-Plagiarism System (JSA) within 30 days from the moment of submitting the application (Annex 1 to the Mode of Action and the procedure for awarding the degree

of doctor and habilitated doctor). The report from the JSA, signed by the supervisor, is attached to the documentation of the procedure.

3. After submitting the documents referred to in section 2, the candidate receives a certificate of submitting a doctoral dissertation signed by the chairman of the scientific board of the faculty competent for the discipline or a representative of the discipline (Form K1).

4. The candidate provides a signed certificate to the Doctoral School, on the basis of which the Director of the CUT DS issues a certificate of completion of education at the Doctoral School (Form K2). This constitutes information on the course of education at the Doctoral School referred to in § 3 sec. 1 point 7 Mode of action and procedure for awarding the degree of doctor and habilitated doctor)

5. The candidate provides the certificate (Form K2) signed by the Director of the CUT DS to the chairman of the scientific board of the faculty competent for the discipline, in order to supplement the application for initiating the procedure for awarding the doctoral degree.

6 From the moment of issuing the certificate (Form K2), all formalities related to the procedure for granting the doctoral degree are carried out by the scientific board of the faculty, competent for the discipline.

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