Appendix no. 1 to the Ordinance no. 7 of the PK Rector from 27 January 2022

**Principles of granting the Cracow University of Technology Rector Award for the highest ranked scientific publication**

1. The objective of establishing this award is to enhance scientific and publishing activities of employees, doctoral students and students of the Cracow University of Technology. The award is granted by way of a contest.
2. Contest participants may include employees for whom PK is the sole workplace, participants of doctoral studies or doctoral school conducted at PK and students of PK who are course participants remaining in a labour relationship at PK at the time of award granting.
3. The award value is established on an annual basis by the Rector, after consultations with relevant deans. Minimum value of individual award is established at the level of PLN 10,000 whilst team award may amount to PLN 15,000. The established amount of the award will be disclosed within the contest announcement.
4. The award will be passed on by way of a decision concerning division of the amount from the special purpose funds at disposal of the Prorector for Science designated for the development of personnel to the account of a given faculty. The award amount ought to be used for the purpose of intensifying the award winner’s works which constitute the subject of the awarded publications (conferences, journals, foreign travel, publications, materials for scientific research etc.). Settling the amount will occur in accordance with the principles of settling grants.
5. Submission may concern a publication which was published in the year preceding the year of contest announcement. Solely publications with affiliation of the Cracow University of Technology will be considered.
6. The submission ought to indicate the name of periodical and the point value assigned to it by the Minister of Education and Science as well as the value of impact factor of the journal in the period of five years (5-Year Journal Impact Factor). For each submission a copy of the periodical page in which the title, author, affiliation and name of periodical are specified must be attached.
7. The current list of the Ministry of Education and Science approved scientific journals and reviewed post-conference international materials will serve as a criterion for obtaining points and in case of a journal with the same number of points, the impact factor of the journal in the period of five years.
8. The award will be granted to the publication author (authoral team) which will obtain the highest number of points on the basis of:
* Current list of the Ministry of Education and Science – criterion I,
* Impact Factor of the journal in the period of five years – criterion II.
1. In case when more than one publication fulfils the same criteria, two equivalent awards will be granted for each of them. The amount of the award will be divided equally among these authors/teams. In justified cases the Rector, after consultations with the relevant faculty deans and obtaining the opinion issued by the Senate Commission for Staff Development may increase the total value of funds designated for the award.
2. In case of co-authorship publications in which only one author is affiliated with the Cracow University of Technology, the award in its entirety is granted to this author. In case of co-authorship publications, the applications must contain a statement attested by signatures of co-authors affiliated with the Cracow University of Technology:
* indicating the main author (beneficiary) who will obtain the award or
* establishing the percentage shares of authors according to which the award will be divided.
1. Submissions to the award are conducted by the chairman of the scientific council at the Faculty or the chairman of the scientific council of a given discipline (in case of students – at the request of the scientific club tutors). It is also permitted to submit a candidate to the award directly.
2. The contest is announced by the Prorector for Science until 31 January of a given calendar year.
3. Submissions ought to be made to the Department of Scientific Research on or before 31 March of the year in which the contest was announced.
4. Settlement of the contest will occur on or before 30 April of the year of the contest announcement.
5. Granting of the award will be organized during an official meeting of the Senate at the occasion of the University Festival.
6. More information about the contest may be obtained at the PK Department of Scientific Research.