INFORMATION CLAUSE NOTICE REGARDING THE PROCESSING OF PERSONAL DATA IN CONNECTION WITH ACCESSIBILITY-RELATED REQUESTS

DATA CONTROLLER



The controller of your personal data is the **Tadeusz Kościuszko Krakow University of Technology**, with its registered office in Kraków at 24 Warszawska Street, 31-155 Kraków, represented by the Rector of the Krakow University of Technology.

You may contact the controller:

- by e-mail, at: kancelaria@pk.edu.pl
- by post or in person at the controller's registered office.

DATA PROTECTION OFFICER (DPO OR IOD)

The controller has appointed a **Data Protection Officer (DPO)**, who may be contacted regarding matters related to the processing of personal data. The DPO may be contacted via:

- e-mail: **iodo@pk.edu.pl**
- telephone: **+48 12 628 31 15**
- correspondence sent to the controller's registered office;
- in person at the controller's registered office. In such a case, we encourage prior contact by e-mail in order to arrange a convenient appointment.

PURPOSES AND LEGAL BASES FOR PERSONAL DATA PROCESSING

We process your personal data for the following purposes:

Purpose of processing	Legal basis for processing
Receiving and handling reports concerning problems with the digital accessibility of a website or mobile application, considering requests for ensuring digital accessibility, implementing requests for providing information in an alternative format, and conducting correspondence related to the handling of such reports and requests	Article 6(1)(c) of the GDPR – compliance with legal obligations incumbent upon the controller, arising in particular from: • the Act of 4 April 2019 on the Digital Accessibility of Websites and Mobile Applications of Public Sector Bodies; • the Act of 19 July 2019 on Ensuring Accessibility for Persons with Special Needs. Article 6(1)(e) of the GDPR – processing is necessary for the performance of a task carried out in the public interest.
Establishing, pursuing, or defending against potential legal claims	Article 6(1)(f) of the GDPR – legitimate interest consisting of establishing, pursuing, or defending against claims.

Purpose of processing	Legal basis for processing
Fulfilment of data archiving obligations	Article 6(1)(c) of the GDPR (compliance with a legal obligation to which the controller is subject) in connection with the implementation of obligations arising from the Act of 14 July 1983 on the National Archival Resource and Archives.

PERSONAL DATA RETENTION PERIOD



Your personal data will be processed for the period necessary to achieve the purposes described above. Depending on the legal basis, this will include in particular:

➢ the period necessary to consider the report and fulfil obligations arising from applicable legal provisions.

After the above-mentioned period, personal data will be archived for the period required by law or for the period necessary to establish, pursue, or defend claims, where applicable.

RECIPIENTS OF PERSONAL DATA



Recipients of your personal data include entities providing services to the Data Controller under a personal data processing agreement, such as IT support services (including the provision and maintenance of IT systems), legal services, consultancy services, accounting services, postal and courier services, and entities and public authorities authorised to receive personal data under applicable laws IT services (provision and maintenance of information systems).

RIGHTS RELATED TO PERSONAL DATA PROCESSING

In connection with the processing of your personal data, you are entitled to the following rights:



➢ the right of access to your personal data, the right to rectification of your personal data, the right to erasure of your personal data in cases provided for by law, the right to restriction of processing, the right to object where the processing of your personal data is based on the Controller's legitimate interests, the right to data portability, and the right to withdraw your consent to the processing of your personal data at any time. Withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal;



➢ if you believe that your personal data are being processed in a manner that does not comply with applicable laws, you also have the right to lodge a complaint with the President of the Personal Data Protection Office (Prezes Urzędu Ochrony Danych Osobowych). Before exercising this right, however, we encourage you to contact our Data Protection Officer (DPO) in order to clarify any concerns.

OBLIGATION TO PROVIDE DATA

Providing personal data is voluntary; however, it is necessary for the effective processing of your submission, request, or application. Failure to provide contact details may make it impossible to respond to or fulfil your request. The Controller does not expect you to provide special categories of personal data (sensitive personal data). Personal data will not be transferred to third countries or international organizations. As a rule, the

Controller does not transfer your personal data to a third country or an international organization. Your personal data will not be processed by automated means, including profiling.

Data Protection Officer
PK Krakow University of Technology
ul. Warszawska 24, 31-155 Kraków, POLAND (CUP Building, 1st floor, room 121)
phone: +48 12 628 31 15, iodo@pk.edu.pl