Register no …………..

Date …………………

*(Surname and first name of employee, retired person, pensioner of PK)*

*(organizational unit, tel. - to be filled out by employee),*

*(address of residence, telephone - to be filled out by retire person, pensioner)*

## Cracow, on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Department of Personnel and Social Affairs***

*at the Cracow University of Technology*

*at location*

STATEMENT

concerning living and material situation\*

# I hereby state that, together with myself, the following persons reside

***in the joint household\*\****

|  |  |  |
| --- | --- | --- |
| **No.** | **Surname and first name** | Degree of kinship with the applicant |
| **1** |  |  |
| **2** |  |  |
| **3** |  |  |
| **4** |  |  |
| **5** |  |  |
| **6** |  |  |
| **7** |  |  |
| **8** |  |  |
| **9** |  |  |
| **10** |  |  |

# I declare that an average, monthly income\*\*\* per one person in my household lies in the range of (indicate the relevant group):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Average, monthly income per one person in the joint**  **household (PLN)** | | | | **“income group”** |
| **1** | **up to the amount** |  | | | **I** |
| **2** | **above** |  | ***to*** |  | **II** |
| **3** | **above** |  | | | **III** |

***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

*(Signature of Applicant)*

*VERTE* *VERTE* *VERTE*

In accordance with Art. 13 par. 1 and 2 of the Regulation from 27 April 2016 (Regulation of the European Parliament and Council (EU) 2016/679 from 27 April 2016 on protection of natural persons with respect to the processing of personal data and on the free flow of such data and repealing Directive 95/46/EC - GDPR) I have been informed that:

1. Personal Data Controller is the Tadeusz Kościuszko Cracow University of Technology at ul. Warszawska 24, 31-155 Cracow;
2. Contact with the data protection inspector at the Tadeusz Kościuszko Cracow University of Technology is possible at the email address  [iodo@pk.edu.pl](mailto:iodo@pk.edu.pl) and at tel. 12 628 22 37;
3. Personal data shall be processed for the purpose of obtaining information regarding the living and material situation of the person authorized, in accordance with §8 par. 4 of the Bylaws of managing the company social benefits fund and for the purpose of obtaining information concerning the living and material situation of the authorized persons intending to avail of, in a given calendar year, reduced financial benefits under the company social benefits fund (i.e. cinema tickets, theatre tickets etc.).
4. Personal data shall be processed on the basis of Art. 6 par. 1 point c in accordance with the content of the general data protection regulation (GDPR) and, in particular, on the basis of:
   1. the Act of 20 July 2018 Higher Education Act (Journal of Laws from 2021, item 478, as amended),
   2. Act of 29 September 1994 on accounting (Journal of Laws from 2021 item 217 as amended),
   3. Act of 4 March 1994 on company social benefits fund (Journal of Laws from 2021, , item 746),
   4. Ordinance no. 82 of the PK Rector from 2017 with amendments concerning the introduction at PK of archives administration provisions
5. Personal data shall be stored for the period of 5 years;
6. You have the right to access the content of your data and to amend, remove, limit their processing as well as the right to transfer data, submit an objection, withdraw consent at any time without an impact on compliance with the law of the processing performed on the basis of consent prior to its withdrawal and the right to submit a complaint to the Chairman of the Personal Data Protection Office when you consider the processing of your personal data as breaching the provisions of general data protection regulation from 27 April 2016;
7. Submission of personal data is a statutory requirement;
8. In case of processing the submitted personal data no automated undertaking decisions occurs.

I hereby confirm authenticity of data included in the motion and I am aware that in accordance with § 8 par. 8 of the Bylaws of managing the company social benefits fund of PK submission of a statement not compliant with the truth, submission of falsified documents or otherwise conscious or purposeful misleading the Commission shall result in the loss of right to obtain the fund resources for two subsequent years as well as resulting in the obligation to return the obtained amount with statutory interest.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Signature of Applicant)*

\* All authorized persons intending to avail of reduced financial benefits under the fund in a given calendar year ought to submit a statement on living and material situation in the Department of Personnel and Social Affairs. A person who fails to submit a statement in a given year will avail of the lowest social benefit, provided they are entitled to one.

\*\* Household shall be understood as a group of persons who are related or unrelated with one another and who reside together and who jointly sustain themselves. Characteristic features for maintaining a joint household include: Share and mutual close cooperation in handling everyday matters related to maintaining a house. Regime of separate property of spouses does not determine non-remaining in a joint household.

\*\*\* Average, monthly income per a single person in a household, that is, a combined annual income (for a year preceding the year in which the statement is submitted) per each person maintaining a joint household together with the Applicant, divided by 12 and by the number of persons in the household in accordance with § 1 par. 3 point 9 of the Bylaws of managing the company social benefits fund.