**ORDINANCE NO. 46**

**of the Rector of the Tadeusz Kościuszko**

**Cracow University of Technology**

**from 16 May 2022**

**R.0201.59.2022**

**concerning modifications to the Principles of concluding contracts of mandate and specific work contracts and repealing Ordinance no. 140 of the PK Rector from 18 December 2020 as amended**

Pursuant to Art. 23 par. 1 of the Act of 20 July 2018 concerning Higher Education Law (Journal of Laws from 2022, item 574, as amended), I hereby order as follows:

§ 1

1. Within the Principles of concluding contracts of mandate and specific work contracts, constituting Appendix no. 1 to the Ordinance no. 34 of the Rector of the Tadeusz Kościuszko Cracow University of Technology from 2 March 2021 the following modifications shall be introduced:

1) in § 2 par. 1 point 9 shall be derogated,

2) § 4 par. 2 obtains the following wording:

„2. In case of contracts of mandate or specific work contracts concerning conduct of didactic classes provided for in the syllabus, a copy of information regarding competencies and experience of other persons conducting didactic classes as part of the syllabus shall be enclosed along with passing of same in a hardcopy and electronic format to the Department of Personnel and Social Affairs.

Detailed mode of proceeding in the scope of preparing and submitting the above-specified information shall be defined in the “Procedure concerning preparation and submitting information regarding competencies and experience of other persons conducting classes as part of the programme of 1st and 2nd cycle studies”,

3) in § 5 par. 7 point 7 obtains the following wording:

„7) in case of contracts concerning conduct of didactic classes provided for in the syllabus, original version of information concerning competencies and experience of the contractor/performer, allowing for the correct realization of such classes as part of the syllabus shall be elaborated and stored and one copy of it shall be passed on to the Department of Personnel Affairs in a traditional and electronic format, as per the principles defined in the procedure, as specified in § 4 par. 2”,

4) in § 5 par. 7 point 8 is derogated,

5) In sample no. 1 contract of mandate § 2 par. 1 obtains the following wording:

„1. The Contractor undertakes to conduct works specified in § 1 par. 1 within the term from ……………….to ………………”

6) in sample no. 2 of the specific work contract, § 2 par. 1 obtains the following wording:

„1. The Contractor undertakes to conduct the work specified in § 1 par. 1 within the term from ………….to ………………”

7) Sample 9 - Submission Form concerning Information regarding competencies and experience of persons conducting classes as part of the syllabus shall be repealed.

2. Uniform text of the Principles of concluding contracts of mandate and specific work contracts, incorporating amendments specified in par. 1 constitutes an appendix to the hereby ordnance.

3. The ordinance and the appendix are published in the Public Information Bulletin PK.

§ 2

1. Ordinance no. 140 of the Rector of the Tadeusz Kościuszko Cracow University of Technology from 18 December 2020 concerning an obligation to submit information regarding competencies and experience allowing for the correct realization of classes as part of the syllabus and concerning the introduction of modifications in the Principles of concluding contracts of mandate and specific work contracts, as amended, shall lose its force.

2. Scope of ordinance repealed in par. 1 is currently regulated by the Procedure concerning preparation and submitting information regarding competencies and experience of other persons conducting classes as part of the programme of 1st and 2nd cycle studies which is available in the Employee Information Service within the subject section Law/Procedures.

§3

The Ordinance shall come into force on 17 May 2022

*Rector*

*prof. dr hab. inż. Andrzej Białkiewicz*

Appendix

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